

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes Draft

Date: 26th April, 2018

Time: 7:30pm

Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC

Audio: <http://www.dte.org.au/audiominutes/2018-04-26%20OC%20ut.mp3>

Online: <https://dte.coop/live.meeting>

Status: Confirmed 26th July, 2018

#	Item	Raised by:
1	<u>Meeting Started</u>	<i>Procedural</i>
	9pm	
2	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: Kathy Ernst Confirm Minute Keeper: Coral Larke	
3	<u>Attendance</u>	<i>Procedural</i>
	Banville Denise Cruise David Ernst Kathy Ernst Vanessa Hunt Lindy Gerrado Fulvio Gregory Steven (Scouse) Larke Coral Log Vince Newcomb Craig Mac Donald David Mac Pherson Robin Tippett Peter Pitt Trevor Rasmussen Mark Reid Darryl Reid John Robinson Rob T Jenny Tunney Kristen	
4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>
	18-1-2018 Moved: Kathy Ernst Seconded: Scouse Accepted 1-3-2018 Moved: Kathy Ernst Seconded: Scouse Accepted 8-3-2018 Moved: Coral Larke Seconded: David Cruise Accepted 15-3-2018 Moved: Coral Larke Seconded: David Cruise Accepted 22-3-2018 Moved: Kathy Ernst Seconded: Kristen Tunney Accepted Re 22-3-18 minutes Peter Tippett objected to Coral moving them due to her not filling in	

	data.dte register. Coral expressed that she was at the meeting as evidenced by having typed the minutes. Amendment Kathy Ernst: Item 11 Carried Resolutions, Budget Request Equipment Repairs for IT should be the same as Item 9.	
5	Business Arising	<i>Procedural</i>
	Denise Banville: Re 15 th March Minutes why was the wifi was employed when David Cruise had the phone connected. It was requested as a contingency budget. To be referred to Troy.	
6	Correspondence	<i>Procedural</i>
	<ol style="list-style-type: none"> 1. Bendigo Bank Statement 2. Bendigo Bank Statement 3. Bendigo Bank Statement <p>Notice of Determination Edward River Council Receipts to the value of \$260.05 Request for donation Anglicare Victoria David Helly Wants info on ConFab Bendigo Bank Pin number for Andrew Wilkinson Debit Card Bendigo Bank Returned Pay Transfer for Walter Padovani \$199.74 Bendigo Bank Debit Card Warren Tse Bendigo Bank Debit Card Fulvio Gerradi Geoff Howes Membership application Director Don Royal Ian Hales signed off on hours David C kept Working with Children Check Caryn Kettle Department of Justice ANZ A return amount of \$1047.50 from Adrian Willems</p> <p><i>Action task: Coral will forward the debit cards to Fulvio & Warren Tse</i></p>	
7	Bills	<i>Procedural</i>
	<p>\$1083.98 Telstra \$58.10 Vic Roads Registration W56795 Vehicle Type Gpt Box \$186.05 Local Land Services \$153.91 Water NSW \$5404.00 David Walsh Gas P/L \$1650 North Dean \$211.22 NSW Local Land Services \$1630.21 William Adams CAT \$12 Telstra</p>	
8	Internet break	
	Due to audio issues those in the room didn't realize that the internet had dropped out, so needed to go back over items to approve minutes.	
9	Spring Festival	<i>Lars Nissen</i>
	Differed to CC	
10	Digitising ConFest History	<i>Aaron Shipperlee</i>
	<p>Motion: To accept the offer of assistance and services from Leigh Blackall as outlined in email forwarded to OC and for the co-op to extend any and all assistance in Digitising Confest history. Refer to email from Leigh Blackall, Educational Developer, College of Design & Social Context, RMIT University.</p> <p>Aaron spoke on behalf of Leigh Blackall. Discussion concluded that we need assurances from Leigh on matters of consent of use of images of naked people and that we may need to apply an embargo on it. Also need to look at copyright and control on the material.</p> <p>Motion: Deferred until Leigh has given a presentation and had a chance to answer questions. Aaron will organise this.</p>	
11	Access To Try Booking Accounts	<i>Don Royal</i>
	<p>Discussion regarding the funds from Trybooking should be sent to the DTE bank accounts.</p> <p>Motion: That the cooperative auditor be given access to TryBooking and all Directors be given read only access.</p>	<p>Moved: Don Royal Seconded: Scouse One objection PBM</p>
12	Catering	<i>David MacDonald</i>
	Motion: That the catering budget that was approved last year be passed. Objections: Coral	

	<p>there was a discrepancy between the verbal request of \$500 for food and the application form where \$150 was allocated to fuel. Vote: 8 for 7 against PBM</p> <p>Kathy: Asked David if he will cater healthier food and notify DTE when he will be away.</p> <p>Fulvio: There are 7 people in the room & 20 online, we should not have catering.</p> <p>Scouse: Tea, coffee and biscuits is enough.</p> <p>Kathy: Some people travel an hour to get to meetings, food is needed at meetings.</p> <p>Denise: When the OC approved a budget why did Coral overrule that?</p> <p>Coral: A budget was approved in the meeting for food, however, when the application form came in over a third of it was allocated for fuel.</p> <p>Denise: That decision should not have been made against the wishes of the members.</p> <p>Vote</p> <p>For Against</p> <p>Denise Coral</p> <p>David Trevor</p> <p>Peter T Mark</p> <p>Vanesa Lindy</p> <p>Don Scouse</p> <p>Darryl Fulvio</p> <p>Kristen Jenny</p> <p>Kathy</p> <p>Trevor Pitt We have lost count of who is eligible to vote. This needs to be verified and come back and reconcile this motion and reflect the outcome in the minutes.</p> <p>Kathy: We have a technical problem tonight about passing the motion but that doesn't mean that the motion hasn't passed.</p> <p>Action task: Kristen will update the list to ensure future eligibility to vote.</p>	
13	<u>Next week set up in advance</u>	
	<p>Denise: We need to ensure that the audio is set up in the room.</p> <p>Kristen: We are asking for volunteers to set up the audio prior to the meeting.</p> <p>Mark: I set up and pack down every meeting and few people help. People need to get involved, show an interest and learn. It is not something that you can learn easily but if you get involved you can learn how to do it.</p> <p>John: Did a write up the set up that illustrates the system and sent to a couple of people. He gave it to Coral to trial so that it was sent out broadly after it was tested.</p> <p>Coral: David C and I was working on it but it was mostly David C</p> <p>Peter T: It was mostly a host thing.</p>	
	<u>Carried Resolutions</u>	<i>Procedural</i>
	<p>Motion: That the cooperative auditor be given access to TryBooking and all Directors be given read only access. Moved: Don Royal Seconded: Scouse PBM</p> <p>Motion: That the catering budget that was approved last year be passed. Moved David Mac Donald Seconded Denise Banville Vote: 8 for 7 against PBM</p>	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	<u>Meeting Ended</u>	<i>Procedural</i>
	10.32	